



QUALIFICATION
UNIT 4
GUIDE

CERTIFICATE IN PAPER CRAFT

Official Unit Structure –

Unit 04 Create and Evaluate Scrapbook Layouts

- 4.1 Create **scrapbook layouts** using a range of **products** and a range of **basic processes**
- 4.2 Meet the **needs** of the **recipient**
- 4.3 **Evaluate** the end result

Context:

Scrapbook layouts: three differently themed layouts, e.g. new baby, wedding, other etc, Note that a mini themed scrapbook can only count as one example.

Products: paper, card, acrylic, fibres, fabric, metal, plastic, chipboard, natural products, wire, photographs, recycled materials etc also considering colours, textures, and scents.

Basic: general awareness of safely using tools and techniques to complete a process.

Processes: tools and techniques for cutting, embossing, stamping, matting, layering, folding, colouring, attaching and journaling etc.

Needs: timeframe and specific requirements

Recipient: end customer, person who requested the scrapbook, blog or magazine challenge.

Evaluate: review and consider improvements for the future around products, processes, plans, and safety.



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Requirements to complete this Unit:

- ❖ Three paper craft designs – scrapbook layouts
Make up three differently themed paper craft designs (layouts), completing the corresponding Recipe Cards as you go. These must be three different designs from those made for other units.
- ❖ Three Recipe Cards
Fully complete a Recipe Card for each of the above designs, either in writing or typing. Overall try to cover a wide a range of products and processes (minimum 5 products and 5 processes in total across the three designs).

The above three Recipe Cards, and three designs (photos or actual objects) can either be posted or emailed to the Craft Qualifications Centre for assessment. You will be provided with full feedback from your assessor.

This feedback may make some recommendations for you to consider/implement, or may ask you some additional questions.

Once the assessor is happy that you have met all of the requirements of this unit, they will confirm that the unit has been Passed.

If you are unable to identify any paper craft requests, the Craft Qualifications Centre can provide you with an Assignment to complete. This will be a very specific paper craft request, with a timeframe, and preferences.

Unit will be graded either PASS or PASS CREDIT. To achieve a Pass Credit, the assessor will mainly focus on the requirements of processes and evaluation.

